
GRACEHILL PRIMARY SCHOOL NURSERY UNIT 19 Church Road, Gracehill Ballymena, BT42 2NL Telephone: 028 2564 3482 Email: rmccombe580@c2kni.net Website: www.gracehillps.co.uk Principal: Mr R E McCombe Chair of Board of Governors: Dr D Johnston	Controlled Nursery Unit Enrolment No: 26 (Part-time) Session times: 8.45am - 11.15am
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Details of the respective functions of the Board of Governors and the Principal in relation to admission to the school.

The Board of Governors will determine the Admissions Criteria. The criteria will be applied by the Principal on behalf of the Board of Governors.

Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.

Children will be admitted according to the following statutory criteria:

1. Children from socially disadvantaged circumstances* in their final pre-school year i.e. born between 2 July 2013 and 1 July 2014 (inclusive);
2. Children not falling within sub-paragraph (1) in their final pre-school year;

and who at the time of their proposed admission will not have a pre-school education place, whether full-time or part-time, at another school or any other premises.

* "Children from socially disadvantaged circumstances" means a child whose parent is in receipt of Income Support or Income-based Jobseeker's Allowance: or an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same. When parents apply for places for their child on this basis they should have their application form stamped by the Social Security Agency to confirm that they are in receipt of a qualifying payment.

In the event of oversubscription on the application of a statutory criterion the sub-criteria will be applied in the order set down.

Sub-criteria

- a. Priority may be given to children who are deemed to have special home/family circumstances e.g. medical or social. The Board of Governors will determine the merits of each individual case with reference to supporting evidence. Written supporting evidence must be provided by the parents. NB: for Health and Safety/Insurance reasons numbers of special needs children admitted to each class will be limited.
- b. Children who will have a brother or sister enrolled at Gracehill Primary School in September 2017.
- c. Children whose parent is employed by the Board of Governors of the school.
- d. Applications for whom Gracehill Nursery Unit is first preference.
- e. Final selection will be determined according to the following criterion – a randomised selection of the letters

G L O D S U M Z X A I W K Y N R P T H E Q B F C J V

This letter sequence was generated by www.miniwebtool.com and witnessed by an independent witness. In the event of two surnames beginning with the same letter the subsequent letter(s) will be used in alphabetical order. In the event of identical surnames the alphabetical letters of the first forename appearing on the birth certificate will be used.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it.

Criteria for children not in their final pre-school year

If after consideration of all applicants in their final pre-school year there are still places available then the criteria above will be applied to any applicant not in their final pre-school year.

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

Parents should be aware that the provision of false or incorrect information or the failure to provide information within the deadlines set can result in the withdrawal of a place and the inability to offer a place.